HR, Scheduling, Time & Attendance, Payroll & Billing Solutions

PeopleHours™ is the ideal solution for large organisations employing thousands of employees over multiple locations.

PeopleHours™ can be deployed for small organisations to large enterprises as a cloud application requiring no hardware or dedicated servers.

Work Monitor

Key Benefits

♦ Alerts in Real-Time for employee lateness or absence.

♦ Monitoring staff alerted by audio visual warning.

♦ Can operate in unattended mode with SMS or E-Mail alerts.

♦ Staff location tracking

♦ Contract compliance alerts

♦ Access anywhere via the internet

♦ Can be accessed via Smart Phones

♦ Attendance and management reports

♦ Allows schedule updates

♦ Regional or global organisational views

The ability to monitor staff over many locations is critical for some organisations where up-to-the-minute information is vital. For others the ability to make periodic checks on the deployment of staff is sufficient.

In either situation Work Monitor allows you to identify lateness and non-attendance of employees and where necessary make changes to ensure proper coverage is maintained.

Work Monitor allows access to real-time status reports from any internet enabled devise anywhere. The data gathered by Work Monitor provides accurate time-sheet information which can then verified and passed to payroll, billing and management reporting systems.

Work Monitor will deliver substantial savings to any organisation that operates a call centre or staff management control room.

The real-time display of information by exception will highlight late or non-attendance of employees allowing for timely management directions to be made.

Call Taker

For Organisations employing off-site personnel, the ability to monitor and track their movements at different locations is of particular importance.

Call Taker can receive and process a high volume of calls simultaneously whilst verifying, against the schedule, if the employee is at the right location at the right time.

Using any telephone the employee is able to book on and off duty by simply entering his PIN followed by a site identification number, SIN. When a call becomes overdue the system can optionally make the telephone call to the employee's mobile number or the assignment telephone where a no response will generate an alarm for controller action or deliver electronic notification to other mobile staff via e-mail or SMS.

A full audit trail of all communications is maintained and fully reportable. Where automated escalation of missed call events is used control rooms can operate in fully unmanned mode.

Call Taker uses VoIP technology thereby requiring no hardware whatsoever at the monitoring location. Being a fully internet based software solution the issues traditionally experienced with physical landlines are eliminated with business continuity built in.

Key Benefits

- High volume attendance tracking and call taking.
- Scalable and suitable for small or large workforces.
- Unmanned call centre facilities
- Automatic validation of electronic timesheets
- Validation of staff scheduling
- Confirm location via CLI matching
- Real-Time staff attendance capture
- Highly accurate hours worked recording
- Ensures contract compliance
- Increase customer satisfaction
- Eliminate employee issues.

Time	Line	Calls	Out	Response	Digits	PIN	SIN	MIN	Employee	Location	Contract	Post	Caller ID
10/06/11 12:09	2	1	☐	ON Taken	27372244	2244	2737		Oliviera -Paulo	Lidl Store 214	BKS Security	Officer	07865413572
10/06/11 12:09	2	1	☐	CHK Taken	03920641	0641	0392		Mohmood - Fezal	Aston Manor	MPR Security	Days	07960182056
10/06/11 12:08	1	1	☐	Hung Up									07515859839
10/06/11 12:08	1	1	☐	Invalid	30401588	1588	3040		Williams-Prince	Camelot - Ashwi			07515859839
10/06/11 12:07	2	1	☐	CHK Taken	06750827	0827	0675		St.Joseph Day	St.Joseph Colle	Showset 247	Days	07960175261
10/06/11 12:03	2	1	☐	CHK Taken	53130605	0605	5313		OM-M Akbar	Marie Curie	Alliance Securi	Days	01883734802
10/06/11 12:02	2	1	☐	CHK Taken	07463144	3144	0746		Harvey - John	BCC-Portway	Knighthawk Secu	Days	01179382388
10/06/11 12:01	2	1	☐	CHK Taken	17060814	0814	1706		Wylde - Mark	Cromer Gardens	BBP Security	W/End Days	07969887834
10/06/11 12:01	2	1	☐	CHK Taken	90214313	4313	9021		Weller-Shane	Alps Electronic	United Kingdom	Days	07889412597
10/06/11 12:01	2	2	☐	ON Taken	27850404	0404	2785		Berry - Peter	Lidl Store 95	BKS Security	Officer	UNAVAILABLE
10/06/11 12:01	1	1	☐	CHK Taken	30401588	1588	3040		Williams-Prince	Camelot - Ashwi	Anchor Security	Days	07515859839
10/06/11 12:00	2	1	☐	Timeout									07889412597
10/06/11 11:59	1	2	☐	CHK Taken	13451408	1408	1345		Simmonds Chris	St Oswalds Park	MOE011	Days	07534222511
10/06/11 11:59	2	2	☐	CHK Taken	27290364	0364	2729		GURUNG - Dudh	WOKINGHAM BC		days	07771728644
10/06/11 11:59	1	1	☐	CHK Taken	32280532	0532	3228		Cuthbert - Geof	PB York Tower	PHB002	Days +	01132359204
10/06/11 11:59	2	2	☐	CHK Taken	35100957	0957	3510		Worsfold-Sarah	ILG	Louis James	Days	07976296221
10/06/11 11:58	1	1	☐	Hung Up									07534222511
10/06/11 11:58	2	2	☐	CHK Taken	30841532	1532	3084		Ogunmoroti - Ad	Thai Fusion	Regency Guardin	Days	07943874398
10/06/11 11:58	2	1	☐	CHK Taken	31531343	1343	3153		Ullah - Sani	Rose And Crown	Regency Guardin	Days	01732462343
10/06/11 11:58	2	1	☐	ON Taken	08820707	0707	0882		Alway-Julie	CVD	Relyon Security	Days 2	01454634898
10/06/11 11:58	2	1	☐	CHK Taken	53192778	2778	5319		Vig-Jamil-Ahmed	Manor House	Alliance Securi	W/End Days	01932231332
10/06/11 11:57	2	1	☐	CHK Taken	06721150	1150	0672		Abdul-Maroof	Pheonix Dem	Twenty Four 7 S	Days	07894008338
10/06/11 11:56	2	1	☐	CHK Taken	16812029	2029	1681		Barrow - Jim	S C College		Days	07912519416
10/06/11 11:55	2	1	☐	CHK Taken	28420786	0786	2842		Speyers - Darry	LidlStore 1369	BKS Security	Officer	UNAVAILABLE
10/06/11 11:55	2	1	☐	ON Taken	21042106	2106	2104		Terschowetz-Lyn	Draex - Rubery	Cava Group	days	07918684851
10/06/11 11:54	2	1	☐	Hung Up									07918684851
10/06/11 11:54	2	2	☐	CHK Taken	19901164	1164	1990		Joy Chris	Frances Jewelle	BKS Security	Days	07703194649
10/06/11 11:54	2	1	☐	Invalid	21042106	2106	2104		Terschowetz-Lyn	Draex - Rubery			07918684851

Scheduling with ease

Key Benefits

- Wizards guide users through roster creations.

- Automatic recurrence of rolling roster patterns with or without employee allocations.

- On the fly compliance checks when staff are allocated to duties or duty details are changed.

- Warnings where allocations break checks on availability, skills, qualifications, costs, rest periods, hours worked and many more customisable client set conditions.

- Full audit of all allocations and adjustments by user, time and IP.

- "Suggest Employee" feature to find best fit for any duty.

Create even highly complex schedules with the minimum of effort.

PeopleHours™ is at its core a simple and effective way to create and manage a large workforce with supreme accuracy and the minimum of effort.

The most simple to complex rolling and recurring roster patterns can be created and applied automatically thereafter in accordance with your own working practises. During the Auto Create process any staff allocations that fail any number of compliance checks are flagged for special attention.

No need to remember or check complex rules

PeopleHours™ knows your rules, who can work when, where and for how long. It knows what special skills are required at specific posts or locations and it knows who is on holiday or sick. The process of creating and publishing the rosters therefore is simplified to the point where anyone can do it without the need for any soft knowledge whatsoever. PeopleHours™ will even suggest the "best fit" when seeking staff for a specific duty requirement taking into account everything from availability to cost to skills required.
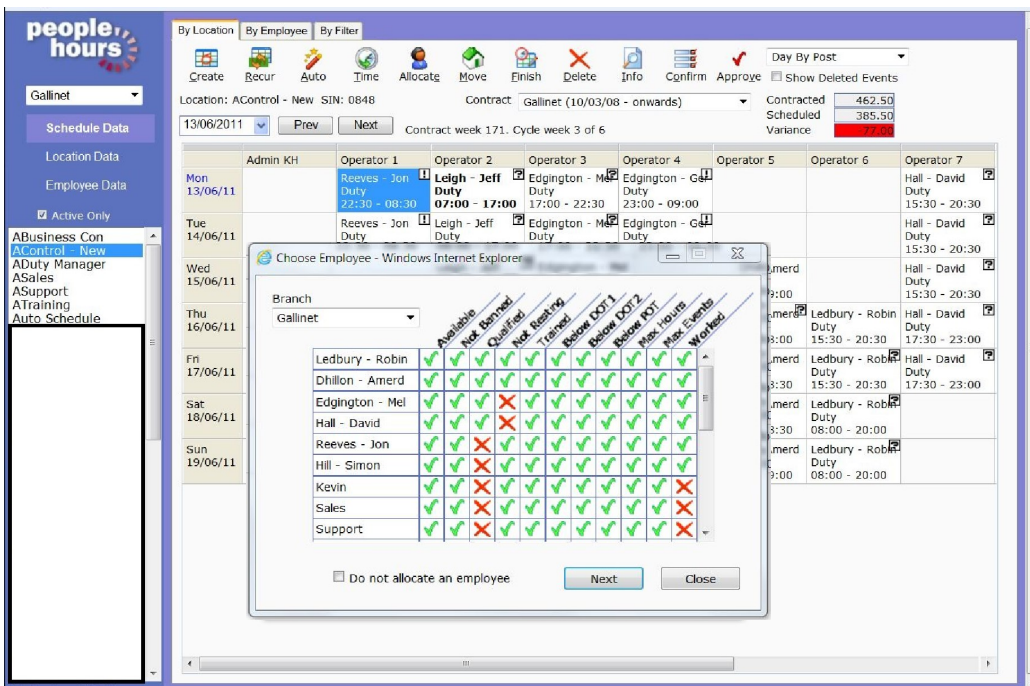
Payroll and Billing

Key Benefits

♦ Simple rate *X* hour rules set up in seconds

♦ Overtime calculations

♦ Skill based premium pay-ments

♦ Public or National Holiday rate multipliers

♦ Fixed duty length payments

♦ Single one-off payments

♦ Pay the greater of two rates

♦ Different rates for different days

♦ Hours required to activate pay component.

♦ Approval triggers for any pay component.

Complex or simple rules to cater for all needs, legislation or union agreements.

PeopleHours is able to produce reports detailing gross payroll or invoice values using the duty times that it records from officers booking on and off duty.

PeopleHours™ is able to produce pay and bill reports by assignment or individual working positions on an assignment using either the scheduled or actual times that the officers have recorded when booking on and off duty.

Using Peoplehours™ removes the need for honour based timesheets or 3rd party calculations using applications like Excel.

The reports can be produced either to paper or transmitted electronically directly in a number of different file formats.

Billing Details for Branch: Security
Customer: All Customers
Period: 09/08/2010 To 15/08/2010

people hours

Customer: .Static Guarding

Employee		Duty Start	Duty Finish	Hrs/Units	Rate	Amount
0016	Cla...	09/08/2010 17:00	10/08/2010 08:30	15.50	£9.25	£143.38
0016	Cla...	10/08/2010 17:00	11/08/2010 08:30	15.50	£9.25	£143.38
0016	Cla...	11/08/2010 17:00	12/08/2010 08:30	15.50	£9.25	£143.38
0209	Ge...	12/08/2010 17:00	13/08/2010 08:30	15.50	£9.25	£143.38
0209	Ge...	13/08/2010 17:00	14/08/2010 06:00	13.00	£9.25	£120.25
0016	Cla...	14/08/2010 06:00	14/08/2010 18:00	12.00	£9.25	£111.00
0209	Ge...	14/08/2010 18:00	15/08/2010 06:00	12.00	£9.25	£111.00
0016	Cla...	15/08/2010 06:00	15/08/2010 18:00	12.00	£9.25	£111.00
0209	Ge...	15/08/2010 18:00	16/08/2010 08:30	14.50	£9.25	£134.13

PB Rule Totals

Location Totals

* The data can be im-ported directly into pay-roll applications such as Sage

Employee Pay Details For Period: 09/08/2010   To   15/08/2010
For Branch: Security

people hours

PIN: 0019

Location	Event Type	Duty Start	Duty Finish	Paid Hours	Rate	Amount
Corby	Duty	10/08/2010 18:00	11/08/2010 06:00	12.00	£7.08	£84.96
Corby	Duty	11/08/2010 18:00	12/08/2010 06:00	12.00	£7.08	£84.96
Corby	Duty	12/08/2010 18:00	13/08/2010 06:00	12.00	£7.08	£84.96
Corby	Duty	13/08/2010 18:00	14/08/2010 06:00	12.00	£7.08	£84.96
Corby	Duty	14/08/2010 18:00	15/08/2010 06:00	12.00	£7.08	£84.96
Corby	Duty	15/08/2010 18:00	16/08/2010 06:00	12.00	£7.08	£84.96

| Employee Totals | | | Worked Hours | 72.00 | Premium Hours | 0.00 | Amount | £509.76 |

Employee Vetting as required by Law

Lighten your Vetting process with PeopleVet™

PeopleVet™ is an optional Vetting module which guide the user and records the entire vetting process via a visual calendar including:

♦ Call history

♦ Task reminder

♦ Document uploads

♦ Document Packs

PeopleHours ~ Employee Schedule TelMe & Schedule Messaging Services

Employee Information Portal and enhanced PeopleHours™ features called "TelMe" for PeopleHours, available for Android and IOS

The service provides the following features for your employees

- Allows employees to view the following information

    - Past, current and future scheduled duties and events

    - Pay rates for duties optionally detailed if admin allows

    - Holiday entitlement remaining and taken.

    - Messages sent by managers and yes/no response.

    - Next scheduled duty including countdown timer to book on.

    - Easy book ON, OFF and CHECK calls using mobile app.

The service provides the following features for management

- Geolocation captured when employees make On, Off or Check calls.

- Send rosters to Individual employees, groups or entire workforce via email or SMS.

- Access to features can be disabled on an employee by employee basis if required

- Show / hide pay rates option

- Automated scheduled e-mail report delivery for all PeopleHours™ reports.

- Broadcast messages to Individual, group or all employees and request yes/no Reponses

- Read receipts for messages sent from within PeopleHours™.

- Management reports to track usage / messages sent

- Upload and store documents against employees or assignment locations
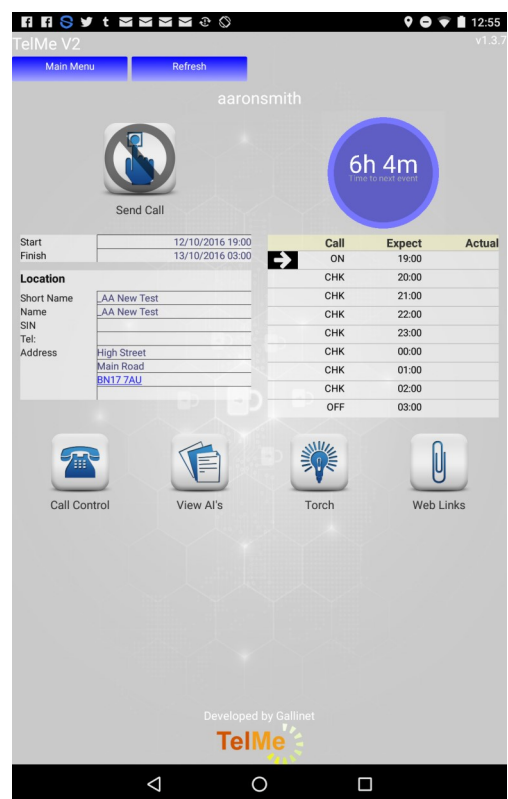
SaaS ~ Software as a Service

Key Benefits

- Work anywhere, anytime, via the internet.

- Low cost implementation.

- Total support of systems.

- Seamless upgrade process.

- Only pay for what you use.

- Automated backup and disaster recover.

- Fast and efficient deployment.

- Reduced costs through online training.

- System and IT knowledge requirements eliminated.

- User friendly and 24/7 access to system and data.

- PDA and Smart phone access.

Lighten your IT workload with People-Hours™

PeopleHours™ is supplied as a hosted solution, or SaaS, Software as a Service, removing the hassle of installing, managing, and supporting it. We provide secure access over the internet to PeopleHours™ running on servers in our remote data centres. Our team of experienced experts look after the software, hardware, backups, security and user support for you—leaving you more time to manage your business and your customers.

Anywhere, Anytime Access

Users can access PeopleHours™ from any PC connected to the internet. They can work anywhere at anytime with quick and secure access over the internet. The result—greater productivity and convenience weather at the office or at home. Specific functionality also exists for smartphones and PDA's allowing access in the field.

An Enterprise-class solution without the price tag.

Our managed hosting solution helps you keep costs under control. You avoid upfront hardware and software expenditure and ease the support and maintenance burden on your IT department. You only pay for what you use, keeping costs predictable and manageable. Customers no longer need to worry about upgrade headaches, we do them for you. The easy scalability offered by People-Hours™ makes adding and supporting users effortless as your company grows.

Reliability and security

With our managed hosting service your data is protected within our data centres. Full user authentication sophisticated firewall technology and hourly database mirroring ensures data backup.

Focus on business uptime not downtime and benefit from enterprise security protection.

Schedule view by Location

Schedule view by Employee

Schedule view by Location

Customizable Employee Qualifications

Training & Work Record

Details	Service	HR	Holiday	Sickness	Terms	Qualifications	Locations	Private	TelMe

Employee Location Detail

Employee: Aarnlow Aaron   PIN:0724
Date Last Worked   21/10/2012 05:00

Previous Work History

Premises	First Date Worked	Last Date Worked	Hours Worked	Shifts Worked
Dudley Site A	25/10/2012	25/10/2012	8	1
aaaaa test	16/04/2012	21/10/2012	78	7
A Bigger Site	08/11/2010	19/10/2012	342	27
_AA New Test	02/05/2011	30/03/2012	92	11
		Total length :	520	46

Employee Bans

	SIN	Site	Reference	Start	Finish

Branch	Location	Reason	From	
_1A - Demo	Select a site			Ban Employee

Employee Training

	SIN	Name
Remove	2716	West Bromwich
Remove	674	galliTest
Remove	833	aaaaa test
Remove	5329	ABC Engineering
Remove	8877	A Bigger Site

Tele-protect setup

Details	Escalation	Contracts	Posts	Qualifications	TimeCapture	Notification	Private	TelMe

Location: A Bigger Site   SIN: 8877

Contract   Test Demo1 (01/08/08 - onwards)   Select a Contract, then select a Post
Post   Cleaner   to view its details

Time Capture device
CallTaker

	Call Window		Multi Take	Overdue action			Outbound Telephone
	Before	After		Alarm	Take	Outbound	
ON Call	45	15		●	○	○	Post Telephone 1
OFF Call	20	15		○	●	○	Save
CHK Call	15	15	☐	●	○	○	

Employee Create Enabled ☐
Auto Allocate Enabled ☑
Overdue OFF call visible 0

	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:0
Mon	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK
Tue	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK
Wed	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK
Thu	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK
Fri	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK
Sat	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK
Sun	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK
(PH)	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK	CHK

Add New Call Time [   ]   or

create calls for each day every [   ] hours at [   ] minutes past

Create Call Time(s)

Add Check Call

Remove Check Call

☐ Apply to all cells

Record Employee Holidays

| Details | Service | HR | Holiday | Sickness | Terms | Qualifications | Locations | Private |

New   Save   Delete

Employee: Asim, Muhammad   PIN:1320

Employee Service   14/11/11 - onwards

Holiday Year Start Date   01/01/12

Entitled Days   28.00

Carried Forward Days   0.00

Year Start	Year Finish	Entitled Days	Pro Rata Days	Accrued Year -To- Date	Carried Forward Days	Total Days	Planned Days	Remaining After Planned	Taken Days	Remaining After Taken
01/01/2012	31/12/2012	28.00	28.00	24.01	0.00	28.00	23.00	5.00	23.00	5.00
01/01/2011	31/12/2011	28.00	3.68	0.00	0.00	3.68	0.00	3.68	0.00	3.68

Scheduled Holidays For Current Holiday Year
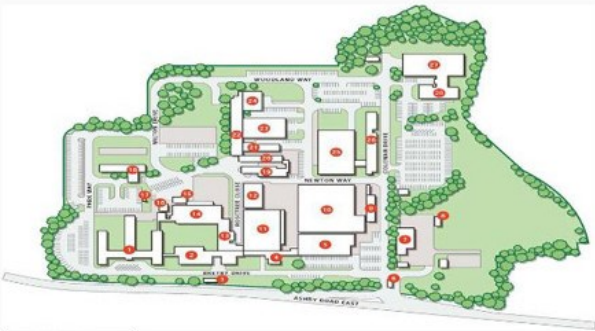
Description	Start Date	Finish Date
Holiday	09/01/2012	09/01/2012
Holiday	10/01/2012	10/01/2012
Holiday	16/01/2012	16/01/2012
Holiday	17/01/2012	17/01/2012
Holiday	23/01/2012	23/01/2012
Holiday	24/01/2012	24/01/2012
Holiday	30/01/2012	30/01/2012
Holiday	31/01/2012	31/01/2012

Maintain Location details

| Details | Escalation | Contracts | Posts | Qualifications | TimeCapture | Notification | Private | TelMe |

New   Save   Delete

Location: A Bigger Site

SIN   8877   Next Free SIN

Branch   _1A Demo

Customer   .Keyholding & Patrol

Name   A Bigger Site

Short Name   A Bigger Site

Telephone   01384-237 333

Address Line 1   Main Road

Address Line 2   Main Town

City   Main City

County   West Midlands

Post Code   wv14 9ep

Contact Details

Contact Name

Position

Contact Method   Phone

Phone/Email

☐ Is Primary Contact   ☑ Is Active

Add   Update

Edit Links

client@clianet-email.com

www.clients-web-address.com

Off Site Document storage link

Assignment Instructions

Risk assessment

☑ Active only

Contact Name	Position	Contact Method	Phone/Email	Primary Contact	Active	
Mr Client	Boss	Phone	07970-118 999	No	Yes	Select